

Health and Safety Policy - Fish 2 Water

Statement of general policy	Responsibility of:	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace.	Dee Harmer	Relevant risk assessments completed and actions arising out of those assessments implemented. Follow all recommended guidelines/ procedures.
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work.	Dee Harmer	Provide helpers/ staff with method statement and check qualifications. Staff and volunteers given necessary health and safety induction and provided with appropriate training (including Normal Operating Procedures (NOP), Emergency Operating Procedures (EAP), emergency water rescue and support, and water safety). We will ensure that suitable arrangements are in place to cover employees or volunteers engaged in work in different and varying locations
Engage and consult with employees /volunteers on day-to-day health and safety conditions.	Dee Harmer	Staff and volunteer helpers routinely consulted on health and safety matters as they arise, and update helpers/ staff on any changes to methods or safety procedures.
Implement emergency procedures – evacuation in case of fire or another significant incident.	Dee Harmer	All staff and volunteers are required to know and understand the NOP and EAP of each site / venue. Staff and volunteers will submit to NOP/EAPs that are in operation at these venues. Where a venue does not have its' own NOP/EAP, we will create versions specific to that venue that will include clear evacuation procedures for all team and users. Evacuation plans are tested from time to time and updated, as necessary.
Maintain safe and healthy working conditions, provide, and maintain plant, equipment, and machinery, and ensure safe storage/use of substances	Dee Harmer	Systems in place for routine inspections and testing of equipment to ensuring that action is promptly taken to address any defects.

Signed: DEE HARMER	DMH	Date:	01.02.2022
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